

March 28, 2022

Dr. Ken Schmiesing
Superintendent
Celina City Schools
585 E. Livingston Street
Celina, Ohio 45822

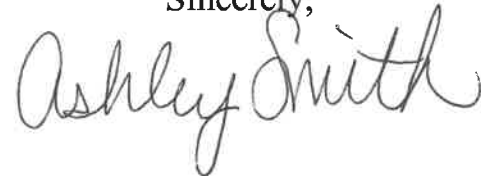
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MAR 29 2022
CELINA CITY SCHOOLS

Dear Dr. Schmiesing and the Celina City School Board,

I am writing to ask for permission for ***one deduct day***. This April, I have the opportunity to take my son to an overnight trip in Cincinnati to an event that was originally cancelled because of Covid. I have one half-day remaining on my personal leave, and I would like to request an additional full day as a deduct day so that we are able to stay overnight. On April 19th I would like to use my remaining half-day, and April 20th would be the requested deduct day.

Thank you for your consideration.

Sincerely,



Ashley Smith

First Grade Teacher
Celina Primary School